



Rayat Shikshan Sanstha's

Chhatrapati Shivaji College, Satara (AUTONOMOUS)
A Constituent College of Karmaveer Bhaurao Patil University, Satara

Accredited at 'A+' Grade (CGPA: 3.51) by NAAC, Bangalore
College with Potential for Excellence Status Awarded by UGC
Lead College Status Awarded by Shivaji University, Kolhapur

NEP 2020 Syllabus

FOR

English (UG)

English UG Programme Structure

Sr. No.	Class	Semester	Course Code	Title of the Course	Total Teaching Hours	Credits
1	B. A. Part I	I	Major	Major (Mandatory Course): Paper-I: Modern Indian Writing in English Translation	60	4
2	B. A. Part I	I	Major	Major (Mandatory Course): Paper-II: Introduction to English Literature	30	2
3	B. A. Part I	I	OE	Paper-I English for Business Communication	60	4
4	B. A. Part I	I	VSC	Script Writing	30	2
5	B. A. Part I	I	SEC	Spoken English-P-I	30	2
6	B. A. Part I	I	AEC	AEC (Ability Enhancement Course): Paper- I: English for Communication	30	2
7	B. A. Part I	I	IKS	Literature and Culture in Vedic and Ancient Period	30	2
8	B. A. Part I	I	VEC	Life Skills-P-I	30	2
9	B. A. Part I	I	CC	Select any one from college basket (Music Course is run by the Dept.)	30	2
10	B. A. Part I	II	Major	Paper- III: Major (Mandatory Course): Modern Indian Writing in English Translation	60	4
11	B. A. Part I	II	Major	Paper-IV: Major(Mandatory Course): Introduction to English Literature	30	2
12	B. A. Part I	II	Minor	Paper-I: Minor Course: English for Competitive Examinations-P-I	30	2
13	B. A. Part I	II	OE	Paper-II English for Business Communication	60	4
14	B. A. Part I	II	VSC	English for Specific Purposes	30	2
15	B. A. Part I	II	SEC	Spoken English-L-II	30	2
16	B. A. Part I	II	AEC2	AEC (Ability Enhancement Course): Paper- II: English for Communication	30	2
17	B. A. Part I	II	ENGVEC	Life Skills-P-II	30	2
18	B. A. Part I	II	CC	Select any one from college basket (Music Course is run by the Dept.)	30	2

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NEP 2020 Syllabus

FOR

B.A. PART-I

Major (Mandatory Course): Paper- I& III
Modern Indian Writing in English Translation
To be implemented from June, 2023

B. A. Part I: Semester-I

Major(Mandatory Course): Paper-I: Modern Indian Writing in English Translation

Division of teaching= 4x15 periods= 60 periods

Credits: 04

Preamble

English literature is a global store house of knowledge in which Indian Writing in English occupies prominent place. The course *Modern Indian Writing in English Translation* under NEP: 2020 intends to offer basic literary forms like short story and poetry. It also aims to introduce with the students various trends, tendencies and cultural ethos in Indian writing. The course also intends to imbibe human values among the students with global outlook and critical appreciation.

Course Outcomes: After completing this course, the learners will be able to:

- CO1: Define short story
- CO2: Narrate short story in their own words
- CO3: Translate any story in their mother tongue and vice versa
- CO4: Explain types of short story and poetry
- CO5: Identify characters in the short stories
- CO6: Compare different forms of literature
- CO7: Define poetry as a form of literature
- CO8: Identify poetic forms and devices in the prescribed poems
- CO9: Explain major themes in the prescribed poems
- CO10: Appreciate any English poem

Module I: A) Introduction to Short Story as a Minor Form of Literature (15 Periods)

B) Introduction to Translation Studies

Module II: Short Story as a Minor Form of Literature: Types (15 Periods)

Module III: Short Stories (15 Periods)

3.1. Ramanath Ray: 'There's No Enemy Any More'

3.2 Saratchandra Chatterji: 'Laloo'

Module IV: Short Stories (15 Periods)

4.1 Gurdial Singh: 'A Season of No Return'

4.2 Samaresh Basu: 'Befriending the Wild Elephant'

Practical: Narrating a short story

References:

Hunter, Adrian. *The Cambridge Introduction to the Short Story in English*. New Delhi: Cambridge University Press, 2007.

Mehta, Kamal. *The Twentieth Century Indian Short Story in English*. New Delhi: Creative Books, 1997.

Prasad, B. A. *A Background to the Study of English Literature*. Madras: MacMillan India, 1965.

Shaw, Valerie. *The Short Story: A Critical Introduction*, New York: Longman Group Limited, 1983.

Venugopal, C. V. *The Indian Short Story in English: A Survey*. Bareilly: Prakash Book Depot, 1976.

Warren, Robert Penn, Erskine, Albert. (Ed.). *Short Story Masterpieces*, New York: Dell Publishing Co., 1954.

Webliography

Wikipedia, the free encyclopedia.

www.parabaas.com/translation/database/stories-ramnath-noenemy.html. translated by Palash Barun Pal

www.parabaas.com/translation/database/stories-samaresh-befriending.html. translated by Atreyee Gupta

Short Stories Prescribed from:

Gurdial Singh 'A Season of No Return', in *Earthy Tones* tr. Rana Nayar (Delhi Fiction House, 2002).

Saratchandra Chatterji 'Laloo', in *Indian Short Stories*, ed. Manmohan Saksena (Oxford University Press, Amen House, London E.C.4, 1951).

www.parabaas.com/translation/database/stories-ramnath-noenemy.html. translated by Palash Barun Pal

www.parabaas.com/translation/database/stories-Samaresh-befriending.html. translated by Atreyee Gupta

B. A. Part I: Semester-II

Major(Mandatory Course): Paper-III: Modern Indian Writing in English Translation

Division of teaching= 4x15 periods= 60 periods

Credits: 04

ModuleV: General Topic

(15 Periods)

5.1 Introduction to Poetry

5.2 Types of Poetry

ModuleVI: G. M. Muktibodh

(15 Periods)

6.1The Void

6.2So Very Far

ModuleVII:DilipChitre

(15 Periods)

Select poems from *Says Tuka*

7.1.The Cripple-I

7.2. The Image of Vithoba-I

ModuleVIII: Rabindranath Tagore

(15 Periods)

8.1.Light, Oh Where is theLight?

8.2. When My Play Was With Thee

Practical: Poetry recitation

References

Mehrotra, Arvind Krishna (Editor). *The Oxford India Anthology of Twelve Modern Indian Poets*, Oxford University Press New Delhi. 2004.

Prasad, B. A. *A Background to the Study of English Literature*. Madras: MacMillan India, 1965.

Ramamurti K. S. (Editor). *Twenty Five Indian Poets in English* (Edited with Introduction and notes), Macmillan Publishers Pvt. India Ltd. New Delhi. 2012.

Poems Prescribed from:

Chitre, Dilip. *Says Tuka: Selected Poems of Tukaram*. Mumbai; PoetrywalaPaperwall Media & Publishing Pvt. Ltd., 2013.

G. M. Muktibodh i) 'The Void', (tr. VinayDharwadker) and ii) 'So Very Far', (tr. Vishnu Khare and AdilJussawala), in *The Oxford Anthology of Modern Indian Poetry*, ed. VinayDharwadker and A. K. Ramanujan(New Delhi: OUP, 2000).

Rabindranath Tagore i) ‘Light, Oh Where is the Light?’ and ii) ‘When My Play Was With Thee’ in *Gitanjali: A New Translation with an Introduction* by William Radice, (New Delhi: Penguin India, 2011).

Rayat Shikshan Sanstha’s

Chhatrapati Shivaji College, Satara(Autonomous)

Semester End Examination Pattern

Total Marks: 60

Instructions: 1) All Questions are Compulsory.

2) All Questions carry equal marks.

3) Figures to the right indicate full marks.

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- Q.1. Choose the correct alternatives from the following.** 15
- Q.2. Write short Notes (Three out of Five)** 15
- Q. 3. Write short answer (Three out of Five)** 15
- Q. 4. Answer the following question in broad. (One out of Two)** 15

Internal Evaluation : Total marks	40
A. Project	20
B. Online Class Test	10
C. Subject Specific Activity:	10



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NEP 2020 Syllabus

FOR
B.A. PART-I

Major(Mandatory Course): Paper- II & IV
Introduction to English Literature

To be implemented from June, 2023

B. A. Part I: Semester-I

Major (Mandatory Course): Paper-II: Introduction to English Literature
Division of teaching= 2x15 periods= 30 periods Credits: 02

Preamble

This course under NEP 2020 is a gateway to the fascinating world of literature. We will be exploring the meaning, nature, and scope of literature, and delve into the various forms it takes. In Module I will uncover the essence of literature, discussing what it means to be a literary work and examining its role in society. It will also explore the power of storytelling and the ways in which literature reflects and shapes our understanding of the world. Module II will examine the diverse forms of literature i.e. from poetry to drama, short stories to novels. By the end of this course, students will have a comprehensive understanding of literature as an art form and the different modes it can take. They will be equipped with the tools to appreciate and analyze literary works, as well as the knowledge to recognize the rich diversity within the world of English Literature.

Course Outcomes: After completing this course, the learners will be able to:

CO1: Understand the meaning, nature and scope of literature, including its role in society

CO2: Identify and differentiate between various forms of literature

CO3: Demonstrate the ability to interpret themes, symbols and literary devices employed in the text

CO4: Appreciate the historical and cultural context of the literary works

CO5: Develop strong foundational skills in literary analysis and express informed opinions about the texts studied

Module I:Literature: Meaning, Nature and Scope **(15 Periods)**

ModuleII: Forms of Literature **(15 Periods)**

B. A. Part I: Semester-II

Mandatory Course: Paper-IV: Introduction to English Literature
Division of teaching= 2x15 periods= 30 periods Credits: 02

Module I:One-Act Play as a Form of Literature **(15 Periods)**

ModuleII: Anton Chekhov- *A Marriage Proposal* **(15 Periods)**

Reference Books:

1. Abrams, M. H. *The Norton Anthology of English Literature*. W. W. Norton & Company, 2018.
2. Wellek, Rene, and Austin Warren. *Theory of Literature*. Harcourt Brace Jovanovich, 1970.
3. Greenblatt, Stephen, et al., editors. *The Norton Anthology of English Literature*. 10th ed., W. W. Norton & Company, 2017.
4. Leitch, Vincent B., et al., editors. *The Norton Anthology of Theory and Criticism*. W. W. Norton & Company, 2018.
5. Damrosch, David, et al. *The Longman Anthology of British Literature*. 4th ed., Longman, 2010.
6. Eagleton, Terry. *Literary Theory: An Introduction*. 3rd ed., Blackwell, 2008.
7. Culler, Jonathan. *Literary Theory: A Very Short Introduction*. Oxford University Press, 1997.
8. Bressler, Charles E. *Literary Criticism: An Introduction to Theory and Practice*. 5th ed., Pearson, 2014.

Total Marks: 30

Instructions: 1) All Questions are Compulsory.

2) All Questions carry equal marks.

3) Figures to the right indicate full marks.

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Q.1. Choose the correct alternatives from the following. 08

Q.2 Write short Notes (2 out of 3) 10

Q. 3. Answer the following question in broad. (One out of Two) 12

Internal Evaluation : Total marks	20
Subject specific activities:	20



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NEP 2020 Syllabus

FOR

B.A. PART-I

Vocational and Skill Enhancement Course

ENGVSC

Script Writing

To be implemented from June, 2023

B. A. Part I: Semester-I

Vocational and Skill Enhancement Course

ENGVSC: Script Writing

Division of teaching= 2x15 periods= 30 periods

Credits: 02

Preamble

This course under NEP 2020 will take on an exciting journey into the world of writing for various media formats. In this course, two distinct modules 'Script Writing for Print Media' and 'Script Writing for Electronic Media' will be explored. In the first module will deal with the art of crafting scripts for newspapers, magazines, and other print publications. Along with it, the techniques and principles of creating a compelling narratives, interviews, features, and advertisements that captives readers and effectively convey messages will be explored in detail. While module two will focus on the dynamic world of television, radio and online platforms.

Course Outcomes: After completing this course, the learners will be able to:

- CO1: Apply the principles of script writing for print and electronic media by creating well-structured engaged script
- CO2: Demonstrate the ability to adapt writing styles to different mediums
- CO3: Analyze and evaluate various script writing techniques used in print and electronic media
- CO4: Develop original scripts for different media platforms
- CO5: Demonstrate a comprehension understanding of the conventions and specific requirements of script writing for print and electronic media
- CO6: Apply critical thinking skills to identify strength, weakness and areas for improvement

Module I:Script Writing for Print Media

(15 Periods)

ModuleII: Script Writing for Electronic Media

(15 Periods)

Reference Books:

1. Field, Syd. *Screenplay: The Foundations of Screenwriting*. Dell Publishing, 2005.
2. McKee, Robert. *Story: Substance, Structure, Style, and the Principles of Screenwriting*. HarperCollins, 1997.
3. Seger, Linda. *Making a Good Script Great*. Samuel French, 1994.
4. Goldman, William. *Adventures in the Screen Trade: A Personal View of Hollywood and Screenwriting*. Grand Central Publishing, 1983.
5. Egri, Lajos. *The Art of Dramatic Writing: Its Basis in the Creative Interpretation of Human Motives*. Touchstone, 1972.
6. Trottier, David. *The Screenwriter's Bible: A Complete Guide to Writing, Formatting, and Selling Your Script*. Silman-James Press, 2014.
7. Vogler, Christopher. *The Writer's Journey: Mythic Structure for Writers*. Michael Wiese Productions, 2007.
8. Field, Syd. *The Definitive Guide to Screenwriting: An Insider's Guide to the Craft and Business of Screenwriting*. Delta, 2003.
9. Cowgill, Linda. *Writing Short Films: Structure and Content for Screenwriters*. Lone Eagle Publishing, 2005.
10. Escoffier, Jeffrey, and Tom Miranda. *The Filmmaker's Book of the Dead: How to Make Your Own Heart-Racing Horror Movie*. Focal Press, 2010.
11. Chaturvedi, Anjum. *The Art of Screenwriting*. Penguin Books India, 2008.

12. Khurana, Alok. *Screenwriting: The Art, Craft, and Business of Film and Television Writing*. Focal Press, 2005.
13. Sudarshan, S. R. *The Art of Scriptwriting*. National Book Trust, India, 2003.
14. Field, Syd. *Four Screenplays: Studies in the American Screenplay*. Delta, 1994.
15. Hauge, Michael. *Writing Screenplays That Sell*. Collins Reference, 1991.
16. Walter, Cynthia. *The Complete Idiot's Guide to Screenwriting*. Alpha Books, 2003.

Rayat Shikshan Sanstha's

Chhatrapati Shivaji College, Satara (Autonomous)

Semester End Examination Pattern

Total Marks: 30

- Instructions:**
- 1) All Questions are Compulsory.
 - 2) All Questions carry equal marks.
 - 3) Figures to the right indicate full marks.

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- | | |
|--|-----------|
| Q.1. Choose the correct alternatives from the following. | 08 |
| Q.2 Write short Notes (2 out of 3) | 10 |
| Q.3. Answer the following question in broad. (One out of Two) | 12 |

Internal Evaluation : Total marks	20
Subject specific activities:	20



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NEP 2020 Syllabus

FOR

B.A. PART-I

Skill Enhancement Course

ENGSEC

Spoken English

To be implemented from June, 2023

B. A. Part I: Semester-I

Skill Enhancement Course- ENGSEC: Spoken English- L-I

Division of teaching= 2x15 periods= 30 periods

Credits: 02

Preamble The skill enhancement course 'Spoken English' under NEP 2020 is a comprehensive programme designed to enhance oral communication skills in English. The twocredit course specifically tailored to assist development proficiency in various aspects of spoken English, including pronunciation, situational conversations, presentation skills, group discussions, and interview techniques. Through interactive and practical exercises, the course aims to empower with the confidence and competence necessary to effectively communicate in English speaking environment.

Course Outcomes: After completing this course, the learners will be able to:

- CO1: Identify the different sounds of English through phonetic symbols
- CO2: Recall conversational strategies for various social and professional situations
- CO3: Explain the phonetic principles and rules governing English pronunciation
- CO4: Interpret verbal and non-verbal cues in conversations to ensure effective communication
- CO5: Apply phonetic knowledge to accurately pronounce English sounds and distinguish between similar phonetic elements
- CO6: Apply situational conversation techniques to engage in real-life dialogues with

fluency and confidence

- CO7: Analyze own pronunciation to identify areas of improvement and implement corrective measures.
- CO8: Develop and deliver a persuasive presentation on a specific topic, incorporating appropriate visuals and delivery techniques
- CO9: Facilitate and lead a productive group discussion, encouraging diverse perspectives and guiding the conversation towards a resolution

Module I: Sounds in English

(15 Periods)

Module II: Situational Conversation

(15 Periods)

B. A. Part I: Semester-II

Skill Enhancement Course- ENGSEC: Spoken English- L-II

Division of teaching= 2x15 periods= 30 periods

Credits: 02

Module I: Presentation Skill

(15 Periods)

Module II: Group Discussion and Interview Skill

(15 Periods)

Reference Books:

1. "Word Power Made Easy" by Norman Lewis Lewis, Norman. Word Power Made Easy. Penguin Books India, 2014.
2. "English for General Competitions: from Plinth to Paramount" by Neetu Singh Singh, Neetu. English for General Competitions: from Plinth to Paramount. KD Publications, 2016.
3. "High School English Grammar and Composition" by Wren and Martin Wren, P.C., and Martin, H. High School English Grammar and Composition. S. Chand Publishing, 1995.
4. "Rapidex English Speaking Course" by R.K. Gupta Gupta, R.K. Rapidex English Speaking Course. PustakMahal, 2009.
5. "Essential English Grammar with Answers" by Murphy's Murphy, Raymond. Essential English Grammar with Answers. Cambridge University Press, 2015.
6. "English Verb Drills" by Ed SwickSwick, Ed. English Verb Drills. McGraw-Hill Education, 2009.
7. "English Speaking Course Book" by PustakMahal Editorial Board PustakMahal Editorial Board. English Speaking Course Book. PustakMahal, 2006.

8. "English Vocabulary in Use: Advanced" by Michael McCarthy and Felicity O'Dell
McCarthy, Michael, and Felicity O'Dell. English Vocabulary in Use: Advanced.
Cambridge University Press, 2017.
9. "The English Tenses Practical Grammar Guide" by Philip Holmes Holmes, Philip. The
English Tenses Practical Grammar Guide. PHI Learning, 2011.
10. "English Conversation Practice" by Grant Taylor Taylor, Grant. English Conversation
Practice. CreateSpace Independent Publishing Platform, 2014.

Rayat Shikshan Sanstha's

Chhatrapati Shivaji College, Satara (Autonomous)

Semester End Examination Pattern

Total Marks: 30

Instructions: 1) All Questions are Compulsory.

2) All Questions carry equal marks.

3) Figures to the right indicate full marks.

=====

Q.1. Choose the correct alternatives from the following.	08
Q.2 Write short Notes (2 out of 3)	10
Q.3. Answer the following question in broad. (One out of Two)	12

Internal Evaluation : Total marks	20
Subject specific activities:	20



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NEP-2020
SYLLABUS
FOR
B.A. PART-I
AEC
(Ability Enhancement Course)

To be implemented from June, 2023

B. A. Part I: Semester-I

Syllabus

To be implemented from June 2023

AEC (Ability Enhancement Course):Paper- I: English for Communication

Division of teaching: 2x15 periods= 30 periods

Credits: 02

Preamble

English being the language of administration and employability in India plays a vital role in higher education. The Ability Enhancement Course: English for Communication under NEP: 2020 intends to offer a variety of language skills like comprehension, communication and composition along with reading and writing effectively and accurately. It also aims to foster global competencies and employability among the students.

Course Outcomes: After completing this course, the learners will be able to:

- CO1: Use correct English words in spoken and written forms in day today life
- CO2: Narrate day today experiences in English
- CO3: Use English language in day today life
- CO4: List the poetic devices in the poem
- CO5: Explain the main ideas in prose/poem
- CO6: Use language in formal and informal situation
- CO7: Describe place/persons/object and routine in English
- CO8: Use language while talking on mobile /telephone

Module I: Communication Skills, Prose

(15 Periods)

1.1 English Vocabulary for Competitive Exams

1.2 On Saying Please - A. G. Gardiner

Module II: Communication Skills, Prose

(15 Periods)

2.1 Narration

2.2 In Passion's Shadow - Mohan Rakesh

Practical: Presentation of friendly and formal conversation

B. A. Part I: Semester-II

AEC (Ability Enhancement Course): Paper- II: English for Communication

Division of teaching= 2x15 periods = 30 periods

Credits: 02

Module V: Communication Skills, Prose

(15 Periods)

5.1 Making Inquiries

5.2 The Lost Child – Mulk Raj Anand

Module VI: Communication Skills, Prose

(15 Periods)

6.1 Telephonic Communication in English

6.2 To My Countrymen – APJ Abdul Kalam

Practical: Description of places/persons/things etc.

Rayat Shikshan Sanstha's

Chhatrapati Shivaji College, Satara (Autonomous)

Semester End Examination Pattern

Total Marks: 30

Instructions: 1) All Questions are Compulsory.

2) All Questions carry equal marks.

3) Figures to the right indicate full marks.

=====

Q.1. Choose the correct alternatives from the following. 08

Q.2 Write short Notes (2 out of 3) 10

Q. 3. Answer the following question in broad. (One out of Two) 12

Internal Evaluation : Total marks	20
Subject specific activities:	20



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NEP 2020 Syllabus

FOR B.A. PART-I

Indian Knowledge System

ENGIKS

Literature and Culture in Vedic and Ancient Period

To be implemented from June, 2023

B. A. Part I: Semester-I

Indian Knowledge System

ENGIKS: Literature and Culture in Vedic and Ancient Period

Division of teaching= 2x15 periods= 30 periods Credits: 02

Preamble

India has been a land rich in cultural heritage, spiritual wisdom, and profound literary traditions. From the ancient texts of the Vedas to the timeless epics of Ramayana and Mahabharata, Indian

literature has captivated readers with its lyrical beauty, philosophical insights, and compelling narratives. In this course, we will embark on a journey through the vast and diverse landscape of Classical Indian Literature from Vedic literature and Buddhism and Jainism. The works of celebrated poets, playwrights, and philosophers who have shaped the literary canon of India will be studied. The modules will familiarize with the major genres and themes reflected in the contemporary Classical Indian Literature.

Course Outcomes: After completing this course, the learners will be able to:

CO1: Understand the historical and cultural context in which the literature emerged

CO2: Analyze the major genres, themes, and stylistics features of Classical Indian Literature

CO3: Identify and critically evaluate the contributions of significant authors and works from Classical Indian Literature

CO4: Examine the interplay between literature, spiritually, and philosophical thought in Classical Indian Literature

CO5: Engage in close reading and textual analysis of selected literary works

CO6: Explore in enduring relevance and impact of Classical Indian Literature on subsequent literary traditions and cultural expressions

CO7: Synthesize knowledge gained from the course to reflect on the broader societal implications of Classical Indian Literature

Module I: Introduction to Indian Classical Literature- Vedic Literature and Culture (15 Periods)

Module II: Understanding Literature and Culture in Buddhism and Jainism (15 Periods)

Reference Books:

1. Pollock, Sheldon, editor. *The Ramayana of Valmiki: An Epic of Ancient India*. Vol. 1-3. University of California Press, 1991-2006.
2. Winternitz, Maurice. *A History of Indian Literature*. Vol. 1-3. MotilalBanarsidass Publishers, 1996.
3. Sengupta, Subodh Chandra, and Anjali Basu, editors. *SahityaAkademi Anthology of Modern Indian Poetry*. SahityaAkademi, 1997.
4. Thapar, Romila. *The Penguin History of Early India: From the Origins to AD 1300*. Penguin Books, 2002.
5. Pande, Govind Chandra. *Foundations of Indian Culture: Cultural Dimensions of Ancient Indian Thought*. MotilalBanarsidass Publishers, 2008.
6. Apte, VamanShivaram. *The Practical Sanskrit-English Dictionary*. MotilalBanarsidass Publishers, 2000.
7. Pollock, Sheldon. *The Language of the Gods in the World of Men: Sanskrit, Culture, and Power in Premodern India*. University of California Press, 2006.
8. Dasgupta, Surendranath. *A History of Indian Philosophy*. Vol. 1-5. Cambridge University Press, 1951-1955.
9. Majumdar, R.C., and A.D. Pusalker. *The History and Culture of the Indian People*. Vol. 1-11. BharatiyaVidyaBhavan, 1951-1988.
10. Kane, Vaman, History of DharmshatraBhandaarkar Oriental Research Institute Vol.1-5 Pune 1962.

Reference Books:

1. Pollock, Sheldon, editor. *The Ramayana of Valmiki: An Epic of Ancient India*. Vol. 1-3. University of California Press, 1991-2006.
2. Winternitz, Maurice. *A History of Indian Literature*. Vol. 1-3. MotilalBanarsidass Publishers, 1996.
3. Sengupta, Subodh Chandra, and Anjali Basu, editors. *SahityaAkademi Anthology of Modern Indian Poetry*. SahityaAkademi, 1997.
4. Thapar, Romila. *The Penguin History of Early India: From the Origins to AD 1300*. Penguin Books, 2002.
5. Pande, Govind Chandra. *Foundations of Indian Culture: Cultural Dimensions of Ancient Indian Thought*. MotilalBanarsidass Publishers, 2008.
6. Apte, VamanShivaram. *The Practical Sanskrit-English Dictionary*. MotilalBanarsidass Publishers, 2000.
7. Pollock, Sheldon. *The Language of the Gods in the World of Men: Sanskrit, Culture, and Power in Premodern India*. University of California Press, 2006.

8. Dasgupta, Surendranath. *A History of Indian Philosophy. Vol. 1-5.* Cambridge University Press, 1951-1955.
9. Majumdar, R.C., and A.D. Pusalker. *The History and Culture of the Indian People. Vol. 1-11.* Bharatiya Vidya Bhavan, 1951-1988.

Rayat Shikshan Sanstha's

Chhatrapati Shivaji College, Satara (Autonomous)

Semester End Examination Pattern

Total Marks: 30

Instructions: 1) All Questions are Compulsory.

2) All Questions carry equal marks.

3) Figures to the right indicate full marks.

=====

Q.1. Choose the correct alternatives from the following.	08
Q.2 Write short Notes (2 out of 3)	10
Q. 3. Answer the following question in broad. (One out of Two)	12

Internal Evaluation : Total marks	20
Subject specific activities:	20



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FOR
B.A. PART-I

Value Education Course

ENGVEC

Life Skills

To be implemented from June, 2023

B. A. Part I: Semester-I

Value Education Course- ENGVEC: Life Skills-P-I

Division of teaching= 2x15 periods= 30 periods

Credits: 02

Preamble

Life is an incredible journey filled with various challenges, opportunities, and moments of self-discovery. This course prepared as per NEP will enhance the ability to navigate the life journey with confidence, resilience, and adaptability. It will embark on a transformative exploration of life skills. These skills encompass a wide range of practical, emotional, and social skills that enable the students to make informed decisions, manage emotions, communicate properly, solve problems and build healthy relationships.

Course Outcomes: After completing this course, the learners will be able to:

- CO1: Demonstrate a comprehensive understanding of the concept of life skills and their significance in personal and professional life

- CO2: Identify and differentiate between various types of life skills
- CO3: Develop self-awareness of personal strengths and areas of self improvement
- CO4: Enhance communication skills, including effective listening, assertive expression and conflict resolution techniques
- CO5: Cultivate emotional intelligence and resilience and manage emotions effectively
- CO6: Acquire critical thinking and problem-solving skills, enabling the ability to analyze situations
- CO7: Develop effective time management and goal-setting strategies
- CO8: Foster the ability to adapt to change, embrace diversity and cultivate positive relationships

Module I: Introduction to Life Skills **(15 Periods)**

Module II: Types of Life Skills **(15 Periods)**

B. A. Part I: Semester-II

Value Education Course- ENGVEC: Life Skills-P-II

Division of teaching= 2x15 periods= 30 periods Credits: 02

Module I: SWOT/ SWOC Analysis **(15 Periods)**

Module II: Practical Life Skills **(15 Periods)**

REFERENCE BOOKS

1. Chopra, Deepak. The Seven Spiritual Laws of Success: A Practical Guide to the Fulfillment of Your Dreams. Amber-Allen Publishing, 1994.
2. Covey, Stephen R. The 7 Habits of Highly Effective People: Powerful Lessons in Personal Change. Simon & Schuster, 1989.
3. Dweck, Carol S. Mindset: The New Psychology of Success. Random House, 2006.
4. Ferriss, Timothy. The 4-Hour Workweek: Escape 9-5, Live Anywhere, and Join the New Rich. Crown Publishers, 2007.
5. Frankl, Viktor E. Man's Search for Meaning. Beacon Press, 1946.
6. Gawande, Atul. Being Mortal: Medicine and What Matters in the End. Metropolitan Books, 2014.
7. Greene, Robert. The 48 Laws of Power. Penguin Books, 1998.

8. Kiyosaki, Robert T. Rich Dad Poor Dad: What the Rich Teach Their Kids About Money That the Poor and Middle Class Do Not! Warner Books, 1997.
9. Sinek, Simon. Start with Why: How Great Leaders Inspire Everyone to Take Action. Portfolio, 2009.
10. Yuval Noah Harari. Sapiens: A Brief History of Humankind. Harper, 2014.

Rayat Shikshan Sanstha's

Chhatrapati Shivaji College, Satara (Autonomous)

Semester End Examination Pattern

Total Marks: 30

Instructions: 1) All Questions are Compulsory.

2) All Questions carry equal marks.

3) Figures to the right indicate full marks.

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Q.1. Choose the correct alternatives from the following. 08

Q.2 Write short Notes (2 out of 3) 10

Q. 3. Answer the following question in broad. (One out of Two) 12

Internal Evaluation : Total marks	20
Subject specific activities:	20

**Rayat Shikshan Sanstha's
Chhatrapati Shivaji College, Satara
(Autonomous)**

Constituent College: Karmaveer Bhaurao Patil University, Satara

Department of English

Open Elective Course

English for Business Communication

Syllabus

**w.e.f. 2023
(NEP 2023-24)**

1. **TITLE** : English for Business Communication
2. **YEAR OF IMPLEMENTATION** : 2023-2024
3. **CLASS** : B.A. I
4. **DURATION** : One Year
5. **MEDIUM OF INSTRUCTION** : English

English For Business Communication

Course objectives:

Students should be able to ...

1. understand the concept of business communication
2. develop the business communication skills
3. learn business etiquettes and manners
4. implement business communication in career building

Course Code : Understanding Business communication

Course Objectives:

Students should be able to ...

1. understand basics of communication
2. study the methods and channels of communication
3. learn the listening skills
4. recognize the fundamentals of business writing
5. learn the basics of business correspondence
6. understand various types of business letters
7. develop E- communication skills
8. explore various AI tools

English for Business Communication Part-I (For Semester I)

Credits (4)	Title	No. of hours (60)
Unit I	<p>A. Introduction to business communication Meaning, definition, process, elements, Classification , importance, barriers , Good communication gateways: 7c's of communication</p> <p>B. Methods and channels of communication Methods, various channels of communication in the organization, group communication- meeting</p>	15
Unit II	<p>A. Listening Skills Listening , Listening vs hearing, types, barriers to listening, effective listening</p> <p>B. Fundamentals of Business Writing Introduction, ABC Model of writing , benefits of writing skills, grammar and language</p>	15
Unit III	<p>A. Business Letters Letter writing, Format, Types- Formal, Informal, Sales letter, complaint letter, enquiry , order letters</p> <p>B. Telephonic Communication skills Understanding telephone communication, handling calls ,</p>	15

	Message, Making requests, Asking for and giving information	
Unit IV	<p>A. Writing Effective Reports Definition, importance, Types , Process of writing a report, Informal report writing, formal report writing , use of appropriate mechanism in drafting a business report- structure, presentation, language</p> <p>B. AI Tools for Business Communication Benefits of AI tools, AI tools like Grammarly, Crystal, Zoom.ai, Tact.ai, Chat Gpt and Chorus.ai,</p>	15

Course outcomes:

Students will be able to...

1. use the basics of communication in business
2. implement the methods and channels of communication
3. acquire the listening skills
4. apply the fundamentals of business writing
5. comprehend the basics of business correspondence
6. analyse various types of business letters
7. develop E- communication skills
8. use various AI tools

References:

1. Andrea J., 2007 First edition , “ Basic Communication Skills for Technology”, Pearson, New Delhi
 2. AggarwalShalini, 2009 first edition, Essential Communication Skills, Ane Books Pvt. Ltd. New Delhi
 3. Dutt P. Kiramani, RajeevanGeetha, 2007 First, reprint 2010, Basic Communication Skills, Cambridge University Press India Pvt. Ltd. New Delhi
 4. Kadvekar S.V., BorgaonkarVarsha, Patare Ganesh, 2014, First edition, Business Communication, Diamond Pub,ication, Pune
 5. KaliaShalini, AgarwalShailja, 2015, first edition, Business Communication,: A Practice-Oriented Approach, Wiley India Pvt. Ltd, New Delhi
 6. Kumar Sanjay, PushpLata, 2018 First Edition, Communication Skills, Oxford University Press, New Delhi
 7. Madhukar R K, 2005, First edition , Reprint 2005, 2006, 2008 , 2009, Business Communication , Vikas Publishing House PVT. Ltd. New Delhi
 8. AggarwalShalini, 2009 first edition, Essential Communication Skills, Ane Books Pvt. Ltd. New Delhi
 9. Dutt P. Kiramani, RajeevanGeetha, 2007 First, reprint 2010, Basic Communication Skills, Cambridge University Press India Pvt. Ltd. New Delhi
 10. Kadvekar S.V., BorgaonkarVarsha, Patare Ganesh, 2014, First edition, Business Communication, Diamond Pub,ication, Pune
 11. KaliaShalini, AgarwalShailja, 2015, first edition, Business Communication,: A Practice-Oriented Approach, Wiley India Pvt. Ltd, New Delhi
 12. Kumar Sanjay, PushpLata, 2018 First Edition, Communication Skills, Oxford University Press, New Delhi
- Madhukar R K, 2005, First edition , Reprint 2005, 2006, 2008 , 2009, Business

Internet resources:

1. <https://www.linkedin.com/pulse/5-ai-tools-change-way-you-communicate-james-lusk/>
2. <https://www.grammarly.com/business/learn/ai-tools-for-business/>
3. <https://pakwired.com/5-business-communication-ai-tools/>
4. <https://timesofindia.indiatimes.com/blogs/voices/what-are-the-benefits-of-implementing-ai-based-communication-tools-for-your-business/>
5. <https://startupstash.com/conversational-ai-tools/>

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Semester II

English for Business Communication Part-II (For Semester II)		
Credits (4)	Title	No. of hours (60)
Unit I	<p>A. Effective Business Presentations Definition and importance, Structure , Principles of Effective Presentation, Four Basic Steps in Making Effective Presentation</p> <p>B. Types of Business Presentations Collaborative, Online, Meeting, conference, Video conferencing ,Poster/wall-paper Presentation, Video Presentation/Lecturing</p>	15
Unit II	<p>A. Audio- visual tools for Presentation Listening , Hand-outs, photos, whiteboard, flip chart, OHT, powerpoint slide show, microphone, music</p> <p>B. Oral skills for Effective Presentations Pronunciation, Intonation, listening, Body language, gesture, posture , facial expressions, dress code, eye contact, manners and etiquettes</p>	15
Unit III	<p>A. Introduction to Technological Tools for Business Communication Introduction, Classification of technological tools, major technological tools- Website, E-mail, Instant messaging, teleconferencing</p> <p>B. E-mail Definition, Structure, Types, Effective E- mail writing, E- mail discussion groups</p>	15
Unit IV	<p>A. Blog writing Definition, Importance, types of blog, structure</p> <p>B. Communicating through Social Media Impact of social media, Facebook, WhatsApp, LinkedIn,</p>	15

	Instagram, Online Image , Online presence, Managing digital footprints	
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Course outcomes:

Students will be able to....

1. Develop the required presentation skills for business
2. differentiate the types of presentations
3. use the audio-visual tools for presentations
4. practice different oral skills for effective presentations

References:**References:**

1. AggarwalShalini, 2009 first edition, Essential Communication Skills, Ane Books Pvt. Ltd. New Delhi
2. Dutt P. Kiramani, RajeevanGeetha, 2007 First, reprint 2010, Basic Communication Skills, Cambridge University Press India Pvt. Ltd. New Delhi
3. Kadvekar S.V., BorgaonkarVarsha, Patare Ganesh, 2014, First edition, Business Communication, Diamond Pub,ication, Pune
4. KaliaShalini, AgarwalShailja, 2015, first edition, Business Communication,; A Practice-Oriented Approach, Wiley India Pvt. Ltd, New Delhi
5. Kumar Sanjay, PushpLata, 2018 First Edition, Communication Skills, Oxford University Press, New Delhi
Madhukar R K, 2005, First edition , Reprint 2005, 2006, 2008 , 2009, Business Communication , Vikas Publishing House PVT. Ltd. New Delhi

Internet resources:

6. <https://www.linkedin.com/pulse/5-ai-tools-change-way-you-communicate-james-lusk/>
7. <https://www.grammarly.com/business/learn/ai-tools-for-business/>
8. <https://pakwired.com/5-business-communication-ai-tools/>
9. <https://timesofindia.indiatimes.com/blogs/voices/what-are-the-benefits-of-implementing-ai-based-communication-tools-for-your-business/>
10. <https://startupstash.com/conversational-ai-tools/>

Instructions: 1) All Questions are Compulsory.

2) All Questions carry equal marks.

3) Figures to the right indicate full marks.

=====

Q.1. Choose the correct alternatives from the following. 15

Q.2 Write short Notes (*Three out of Five*) 15

Q. 3. Write short answer (*Three out of Five*) 15

Q. 4. Answer the following question in broad. (One out of Two) 15

Internal Evaluation : Total marks for OE	40
D. Home Assignment	10
E. Online Class Test	10
F. Subject Specific Activity:	20



Rayat Shikshan Sanstha's
Chhatrapati Shivaji College, Satara (AUTONOMOUS)

Accredited at 'A+' Grade (CGPA: 3.51) by NAAC, Bangalore
College with Potential for Excellence Status Awarded by UGC
Lead College Status Awarded by Shivaji University, Kolhapur

NEP 2020 Syllabus

FOR

B.A. PART-I

Vocational and Skill Enhancement Course

ENGVSC

English for Specific Purposes

To be implemented from June, 2023

B. A. Part I: Semester-II

Vocational and Skill Enhancement Course

ENGVSC: English for Specific Purposes

Division of teaching= 2x15 periods= 30 periods

Credits: 02

Preamble

This course under NEP 2020 will take on an exciting journey into the world of writing for various media formats. In this course, two distinct modules 'Script Writing for Print Media' and 'Script Writing for Electronic Media' will be explored. In the first module will deal with the art of crafting scripts for newspapers, magazines, and other print publications. Along with it, the techniques and principles of creating a compelling narratives, interviews, features, and advertisements that captives readers and effectively convey messages will be explored in detail. While module two will focus on the dynamic world of television, radio and online platforms.

Course Outcomes: After completing this course, the learners will be able to:

- CO1: Apply the principles of script writing for print and electronic media by creating well-structured engaged script
- CO2: Demonstrate the ability to adapt writing styles to different mediums
- CO3: Analyze and evaluate various script writing techniques used in print and electronic media
- CO4: Develop original scripts for different media platforms
- CO5: Demonstrate a comprehension understanding of the conventions and specific requirements of script writing for print and electronic media
- CO6: Apply critical thinking skills to identify strength, weakness and areas for improvement

Module I: Oral Skills

(15 Periods)

1.1 Introducing self and others

1.2 Presentation Skills

Module II: Writing Skills

(15 Periods)

2.1 Writing Letter of Application and Preparation of C.V.

2.2 Email communication

Reference Books:

17. Field, Syd. *Screenplay: The Foundations of Screenwriting*. Dell Publishing, 2005.
18. McKee, Robert. *Story: Substance, Structure, Style, and the Principles of Screenwriting*. HarperCollins, 1997.
19. Seger, Linda. *Making a Good Script Great*. Samuel French, 1994.
20. Goldman, William. *Adventures in the Screen Trade: A Personal View of Hollywood and Screenwriting*. Grand Central Publishing, 1983.
21. Egri, Lajos. *The Art of Dramatic Writing: Its Basis in the Creative Interpretation of Human Motives*. Touchstone, 1972.
22. Trottier, David. *The Screenwriter's Bible: A Complete Guide to Writing, Formatting, and Selling Your Script*. Silman-James Press, 2014.
23. Vogler, Christopher. *The Writer's Journey: Mythic Structure for Writers*. Michael Wiese Productions, 2007.
24. Field, Syd. *The Definitive Guide to Screenwriting: An Insider's Guide to the Craft and Business of Screenwriting*. Delta, 2003.
25. Cowgill, Linda. *Writing Short Films: Structure and Content for Screenwriters*. Lone Eagle Publishing, 2005.

26. Escoffier, Jeffrey, and Tom Miranda. *The Filmmaker's Book of the Dead: How to Make Your Own Heart-Racing Horror Movie*. Focal Press, 2010.
27. Chaturvedi, Anjum. *The Art of Screenwriting*. Penguin Books India, 2008.
28. Khurana, Alok. *Screenwriting: The Art, Craft, and Business of Film and Television Writing*. Focal Press, 2005.
29. Sudarshan, S. R. *The Art of Scriptwriting*. National Book Trust, India, 2003.
30. Field, Syd. *Four Screenplays: Studies in the American Screenplay*. Delta, 1994.
31. Hauge, Michael. *Writing Screenplays That Sell*. Collins Reference, 1991.
32. Walter, Cynthia. *The Complete Idiot's Guide to Screenwriting*. Alpha Books, 2003.

Rayat Shikshan Sanstha's

Chhatrapati Shivaji College, Satara (Autonomous)

Semester End Examination Pattern

Total Marks: 30

- Instructions:**
- 1) All Questions are Compulsory.
 - 2) All Questions carry equal marks.
 - 3) Figures to the right indicate full marks.

=====

- | | |
|---|-----------|
| Q.1. Choose the correct alternatives from the following. | 08 |
| Q.2 Write short Notes (2 out of 3) | 10 |
| Q. 3. Answer the following question in broad. (One out of Two) | 12 |

Internal Evaluation : Total marks	20
Subject specific activities:	20

Rayat Shikshan Sanstha's
Chhatrapati Shivaji College, Satara (Autonomous)
Constituent College: Karmaveer Bhaurao Patil University, Satara
Department of English 2023-24

Title - CC (Co-curricular) – Credits -2

Title of the Course	Events
Music (Vocal)	1. Singing
	2. Instrumental

1	Participation in Activity	30 Marks
2	Performance	20 Marks

It is mandatory for every student of CC to participate at least in 3 activities organized by the Cultural Department of the college.



Rayat Shikshan Sanstha's
Chhatrapati Shivaji College, Satara (Autonomous)
RUSA Phase 2.0, Component 08
CAPACITY BUILDING PROGRAMME
Department of English
Skill Oriented Course

A Certificate Course in German Language

SYLLABUS

Level A1

- Alphabets
- Greetings
- Numbers, weekdays, months, seasons
- Fruits, vegetables, animals, birds, colours
- Body parts, relations, professions, countries
- Personal and possessive pronouns
- Verbs and Conjugations
- Wh-questions
- Modal verbs, separate verbs
- Cases: Nom, Akk, Dat
- Komposits
- Adjectives, Clock
- Past tense
- Prepositions
- Self Introduction
- Daily conversations

Level A2

- Adjective Endings (with and without Articles)
- Joint sentences

- Reflexive Pronouns
- Genitive, Imperative
- Indirect Questions
- Perfect Tense
- Past tense

Translation and Interpretations

Level-B1

- K-1 and K-II
- Degrees of comparison
- Future tense
- PlusquamPerfekt
- Saying/Proverbs
- Translations and Interpretations
- Theme based conversations

Total Lectures: 90



Rayat Shikshan Sanstha's

Chhatrapati Shivaji College, Satara (Auto)

RUSA Phase 2.0 (Component 08)

Capacity Building Programme

Skill based Course in Spoken English

Organized by

Department of English (2023-2024)

Syllabus

Duration: 2 Month

I) Phonology of English

- 1] Phonemes: Consonants, Vowels and Diphthongs
- 2] Phonetic transcription of words and sentences
- 3] Syllables and CVC pattern
- 4] Rules for word accents
- 5] Weak forms and strong forms
- 6] Intonation: Rising tone, falling tone etc

II) Conversation in English

A- Patterns:

- 1] Greeting
- 2] Introducing Oneself
- 3] Invitation
- 4] Making Request
- 5] Expressing Gratitude
- 6] Complimenting and Congratulating
- 7] Expressing Sympathy
- 8] Apologizing
- 9] Asking for Information

10] Seeking Permission

11] Complaining and Expressing Regret

B] Using English in Real Life Situation

III) Basic English Grammar

1] Parts of speech and their uses

2] Word formation

3] Tenses and their

4] Articles and their uses

5] Types of sentences and sentence patterns

6] Synonyms and their uses

7] Antonyms and their uses

Seats Available: As per Guideline

Admission Fee: Nil

Teaching Methods:

- Lectures
- Interaction with Experts
- ICT Based Content from Course
- Role Plays

Assessment System:

Theory exam 60 Marks

Practical Exam: 40 Marks

Grades: 'O'	: Above 90+
'E'	: 80 to 89
'A +'	: 70 to 79
'A'	: 60 to 69
'B +'	: 55 to 59
'B'	: 45 to 54
'P'	: 35 to 44
'F'	: Below 34